

As part of the University's commitment to the Real Living Wage payment the minimum rate in QWork will increase from  $\pounds$ 12.00 to  $\pounds$ 12.60 per hour effective from the 31st March 2025.

This increase is above the Government's National Living Wage which is due to increase to  $\pounds$ 12.21 per hour.

To avoid any delay with your payment processing in April please ensure you submit any outstanding timesheets on or before Monday 31<sup>st</sup> March 2025.

Timesheets should be submitted on a weekly basis once the work has completed.

A copy of the QWork Payment Schedule and Holiday Batch dates are below for your reference.

If you have any queries regarding this change, please get in touch.

Many thanks, QWork Team

QUB Easter Closure dates: Friday 18<sup>th</sup> to Friday 25<sup>th</sup> April (inclusive)

+QWork Payment Schedule 2025 +QWork Holiday Batch Payments